

OFFICE OF THE CEO/SG

15 January 2024

Dear Sir/Madam,

RE: VACANCIES FOR SAFA JUNIOR NATIONAL TEAMS AND ACADEMIES

South African Football Association (SAFA) is seeking competent and qualified technical and administrative personnel to fill the following vacant positions:

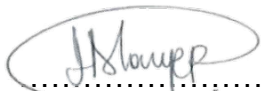
1. U20 WOMEN'S NATIONAL TEAM
2. U15 WOMEN'S NATIONAL TEAM
3. TDS PROJECT LEAD
4. HPC GIRLS' FOOTBALL ADMINISTRATOR
5. HEAD OF SAFA BOYS' ACADEMY
6. HEAD OF GRASSROOTS AND SCHOOL FOOTBALL

Suitable candidates who meet the minimum requirements should forward their applications consisting of a Cover Letter, comprehensive CV and Coaching certificates were applicable to safahr@safa.net and copy walter.steenbok@safa.net.

Deadline for applications is **Friday, 19 January 2024**.

No application will be considered after the closing date, or if it does not comply with the minimum requirements.

Sincerely,



LYDIA MONYEPAO
CEO/SG



**SOUTH AFRICAN
FOOTBALL ASSOCIATION**

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JOB DETAILS

1. HEAD COACH: SAFA U20 WOMEN'S NATIONAL TEAM

Responsibilities

- Head Coach of the SAFA U20 Women's National Team
- Shall be the U19 Coach of the HPC Girls Team
- Shall be Assistant Coach of the SAFA U23/Senior Women's National Team
- Planning, organising and execution of Team programmes
- Submission of detailed plan for camps and pre-competition training
- Draw up and present detailed reports on team activities to the office of SAFA Technical Director

Qualifications

- CAF A License or its Equivalent
- 5 Years Coaching Experience

Type of Employment

Contract

2. HEAD COACH SAFA U15 GIRLS' TEAM

Responsibilities

- Head Coach of the SAFA U15 Women National Team
- Shall be the U15 Coach of the HPC Girls Team
- Shall be Assistant Coach of the SAFA U17 Women's National Team.
- Planning, organising and execution of Team programmes.
- Submission of detailed plan for Camps and pre-competition training
- Draw up and present detailed reports on team activities to the office of SAFA Technical Director.

Qualifications

- CAF A License or its Equivalent
- 5 Years Coaching Experience

Type of Employment

Contract

3. TALENT DEVELOPMENT SCHEME (TDS) PROJECT LEAD

Responsibilities

- Develop and facilitate a long-term talent development plan with clear objectives and timelines, aligned to the overall member association strategy.
- Project management knowledge and experience.
- Implement, review, and iterate the talent development plan on an ongoing basis.
- Continuously conduct an analysis of the football landscape to ensure plans remain relevant and impactful.
- Establish, organise, and lead the talent development project management team to support the realisation of goals and objectives.
- Support the Technical Director to achieve the stated goals in the member association's talent development plan.
- Apply a holistic approach to talent development encompassing: Management and resources, national teams (senior and youth), top level youth and senior competitions, talent development and identification, education, and a quality control system for academies.
- Work in close cooperation with the grassroots staff/department to ensure aligned working practices are in place.
- Collaborate proactively with relevant departments within the member association on all matters related to talent development.
- Consistently exhibit behaviours internally and externally that align with the member association's values regarding talent development.
- Set and maintain high performance standards with a focus on achieving agreed results and outcomes.
- Establish a positive culture within the talent development project management team that enables members to contribute fully and communicate openly.
- Build capacity and capability with key staff and stakeholders to enable them to effectively support talent development initiatives and outcomes.
- Direct point of contact for FIFA TDS assigned consultant, liaising regularly, and supporting during onsite visits.
- Ongoing mapping, engagement and alignment of key stakeholders involved in talent development.
- Work collaboratively with the Technical Director to capture and share relevant learnings between departments.
- Liaise with other national member associations to share knowledge and stay current with global best practice.
- Provide regular updates on progress of the talent development plan to the Technical Director and senior leadership.
- Manage budget effectively and provide regular and accurate reporting on the use of FIFA and other funding.
- Support the Technical Director to secure additional funding for talent development initiatives to increase sustainability.
- Ensure compliance with all relevant rules and regulations (e.g., FIFA, CAF, IOC etc.)

Qualifications

Sport Management Diploma

Type of Employment

Contract

4. HEAD OF GRASSROOTS AND SCHOOL FOOTBALL

Responsibilities

- In charge of the Grassroots and School Football Programme
- Liaise with Provincial, regional and local football lead administrators
- Design and implement SAFA Grassroots and School programme
- Conduct grassroots and school education festivals
- Train and educate grassroots and school educators
- Facilitate the CAF and FIFA grassroots and school programmes
- Implement the SAFA Futsal and Beach Soccer Strategy
- Co-ordinate activities (local and international) for Futsal and Beach Soccer

Qualifications

1. 10 years' experience in Youth, Grassroots, and School football
2. CAF/SAFA instructor
3. CAF A

Type of Employment

Contract

5. HEAD OF SAFA BOYS' ACADEMY

Responsibilities

- To lead the academies deliverables of administrative, operational, logistical, and technical matters.
- To develop and implement the SAFA's Technical Plan.
- Oversee the training sessions, develop, and monitor the academy coaches, oversee the academy's player recruitment strategy, to act as the principal point of contact between the academy and all relevant stakeholders.
- Continually monitor and review key performance indicators in line with the academies' strategic and operational goals.
- To monitor the educational progress of all academy players.
- Ensure effective communication and work practices between the academy, clubs, and other stakeholders.
- To oversee the effective arrangements of all fixtures or schedules for all academy teams.
- To ensure that players and staff act both on and off the field in a manner that is appropriate to SAFA's code of ethics.
- Manage, monitor, and review academy budgets to ensure continuous across all financial areas.
- To organize quarterly and annual reports (academic and technical) to the Technical Director and parents.

Experience and Qualifications

- CAF A License
- Previous experience of management with an elite sports environment (5 – 10 years)
- A comprehensive understanding of SAFA's Technical Strategy

Type of Employment

Contract

6. GIRLS HIGH PERFORMANCE CENTRE (HPC) FOOTBALL ADMINISTRATOR

Responsibilities

- To oversee the administration aspects of the Girls Academy.
- To prepare the academic and technical requirements of players
- Manage the intake and well-being of the players.
- Monitor the player's academic progress.
- Manage the catering services, medical services, and daily running of the academy.
- Liaise with the technical team on players' needs and requirements.
- Liaise with the school leadership team on all aspects relating to players' welfare, etc.
- Prepare academic and technical reports for the Technical Director and parents.
- Arrange the travel logistics of players between home, academy, and football aspects.
- Prepare the annual budgets of the academy.
- Coordinating schedules, implementing an efficient filing system, and handling correspondence within and outside the academy.

Qualifications

- Sports Management Diploma (3 Years)
- Related Football Administration qualification(s)
- 3 Years Football administration experience

Type of Employment

Contract