



SAFA List of Requirements for Hosting  
International Football Events in  
South Africa  
2013 edition



---

## LIST OF REQUIREMENTS FOR FOOTBALL MATCHES AND/OR COMPETITIONS INVOLVING ONE OR MORE TEAMS FROM OTHER FOOTBALL FEDERATIONS TO BE PLAYED IN SOUTH AFRICA

---

---

### Introduction

---

The South African Football Association (SAFA) is the governing body of football in South Africa, duly recognised by the Federation of International Football Associations (FIFA).

Pursuant to Article 8 of the SAFA Constitution, the Association has promulgated this *List of Requirements* to control the conduct of football matches involving one or more teams participating in cross-border competitions in the Republic of South Africa.

This *List of Requirements* shall be amended from time to time to accommodate changes in the Statutes of FIFA, the Regulations of Sport & Recreation South Africa (SRSA) and any other competent regulatory authority of SAFA, the South African Government and FIFA.

---

**Relevant Regulations Governing the Hosting of International Sporting Events in  
The Republic of South Africa**

---

---

**Article 1      Recognition of the FIFA Statutes**

---

All parties involved in the organisation of the Event for which an application is received must recognise the jurisdiction of the Federation International de Football Association (FIFA), in particular, the following sections of the FIFA Statutes relating to the organisation of international matches and competitions:

**Article 78      International matches and competitions**

1. The Executive Committee shall be responsible for issuing provisions for organising international matches and competitions between representative teams and between League and/or club teams. No such match or competition shall take place without the prior permission of FIFA.
2. The Executive Committee may draw up further technical provisions.

**Article 79      Contacts**

1. Matches may not be played or sporting contacts made between members and Associations that are not Members of FIFA or provisional members of the Confederations, or their clubs, without the approval of FIFA.
2. Matches against teams whose players do not belong to a club or a League affiliated to a FIFA Member are prohibited.
3. Members and their clubs may not play on the territory of another Member without the latter's approval.

**Article 80      Approval**

Any Association, League or club that is affiliated to a Member cannot belong to another Member or participate in competitions on the territory of another Member without the authorisation of its current and prospective Members and of FIFA, except in exceptional

---

**Article 2      Recognition of the SAFA Constitution**

---

All parties involved in the organisation of the Event for which an application is received must recognise the jurisdiction of the South African Football Association (SAFA), in particular, the following sections of the SAFA Constitution relating to the organisation of international matches and competitions in the Republic of South Africa:



**Article 2: SAFA shall have the following aims and objectives:**

2. SAFA shall have no other objectives save for objectives provided for below and the funds be employed exclusively in the promotion of such objectives and provided further that SAFA's activities shall be limited to the Republic of South Africa. SAFA shall have the following aims and objectives:
  - 2.1 to carry on the public benefit activity of administering, developing, co-ordinating and promoting the game of football in which the participants take part in accordance with the principles as laid down in the statutes of FIFA.
  - 2.2 to improve the game of football constantly and promote, regulate and control it throughout the territory of South Africa in accordance with the principles of fair play and its unifying, educational, cultural and humanitarian values, particularly through youth and development programmes;
  - 2.3 to organise competitions in Association Football in all its forms, by defining precisely, as required, the areas of authority delegated to the various Members and Leagues of which it is composed;
  - 2.4 to draw up regulations and provisions and to ensure their enforcement;
  - 2.5 to protect the interests of its Members;
  - 2.6 to respect and prevent any infringement of the statutes, regulations, directives and decisions of SAFA, COSAFA, CAF and FIFA as well as the Laws of the Game and to ensure that these are also respected by its Members;
  - 2.7 to prevent all methods or practices which might jeopardise the integrity of matches or competitions or give rise to abuse of Association Football;
  - 2.8 to control and supervise all football matches of all forms played throughout the territory of South Africa;
  - 2.9 to manage international sporting relations connected with Association Football in all its forms;
  - 2.10 to host competitions at both National and international levels;
  - 2.11 to settle disputes arising between members or bodies or persons connected directly or indirectly with football within the jurisdiction of SAFA;
  - 2.12 to raise and administer the funds of SAFA in such a manner as SAFA may deem advisable and in particular by means of subscriptions, donations and sponsorships;
  - 2.13 to acquire and develop playing facilities including the construction of stadia;
  - 2.14 to distribute monies to its members for the protection, promotion and advancement of amateur football;
  - 2.15 to affiliate to FIFA, CAF, COSAFA and SASCOC;
  - 2.15 to do all such things as may be incidental or conducive to the attainment of the objective or any one of them;



- 2.16 Subject to Article 94 below, SAFA shall have the full power and authority to do any act, matter or thing as may be required to give effect to the aims and objectives of SAFA as described herein, including, but not limited to the following powers:-
- 2.16.1 to engage staff on the basis of a policy of fair employment and equal opportunities;
  - 2.16.2 to acquire assets and enter into commitments for the promotion of its aims and objectives;
  - 2.16.3 to confer honours and awards on individuals, in recognition of their contribution to football in South Africa;
  - 2.16.4 to grant practical and financial assistance to individuals and organisations in order to enable them to promote ideas and concepts consistent with the objects of SAFA;
  - 2.16.5 to enter into donor funding arrangements with companies or individuals and to solicit and accept fees, donations, bequests, contributions, and subscriptions for the funds of SAFA, provided however that SAFA shall ensure that no donor will derive any monetary advantage from any monies paid to and on behalf of SAFA;
  - 2.16.6 to take, lease, purchase or otherwise acquire premises, equipment, vehicles, furniture and other property or assets, whether movable or immovable which may be deemed necessary or convenient for any of the purposes of SAFA, and in order to provide suitable equipment, accommodation and football facilities;
  - 2.16.7 to improve, manage, develop, exchange or lease, mortgage, sell, dispose of, turn to account and grant options, rights and privileges in respect of, or otherwise deal with, or any part of the property and rights of SAFA;
  - 2.16.8 subject to Article 73.8 below, to subscribe, grant subsidies out of, administer and invest the funds of SAFA in such manner as it may be deemed best to achieve the objects and purposes of SAFA;
  - 2.16.9 to borrow, or raise money in such a manner as SAFA shall deem fit, and in particular to secure payment of any money borrowed by means of mortgage, pledge, charge or lien to secure and guarantee the due performance by SAFA of any obligation or liability it may undertake;
  - 2.16.10 to open and operate banking accounts and to draw, make, accept, endorse, sign, discount, execute, issue cheques, promissory notes, bills of exchange, bills of lading, warrants, debentures and other negotiable instruments;
  - 2.16.11 to make rules which shall not be inconsistent with the terms of this Constitution. The Rules of SAFA shall have the same force and effect as if they were incorporated in the Articles of the Constitution;
  - 2.16.12 to select teams for International and Representative matches at all levels and to arrange tours and to sanction matches in and regulate the transfer of players to and from the Republic of South Africa in terms of the FIFA Regulations;



- 2.16.13 to keep or cause to be kept, true accounts of all receipts, credits, payments, assets and liabilities of SAFA and all other matters necessary for showing the correct financial state of affairs of SAFA. The accounts shall be kept in such books and in such manner as the National Executive Committee deems fit and to the satisfaction of the Auditors of SAFA;
- 2.16.14 to appoint auditors to audit annual accounts of SAFA;
- 2.16.15 to inquire into the administrative and/or financial affairs of Members, and, where necessary, to recommend corrective measures in this regard, and if these measures are not implemented to take over the administrative and/or financial affairs of the Member until these are placed on a satisfactory footing;
- 2.16.16 to appoint such sub-committees or commissions upon such terms as it may consider necessary to give effect to its powers;
- 2.16.17 to suspend, fine, terminate the membership of or otherwise deal with any Member, Local Football Association, Club or individual affiliated to SAFA or any of its Members for infringing the Constitution, regulations, policies, principles or resolutions of SAFA or for engaging in acts of misconduct, improper practices, misdemeanor, acts of defiance, or for bringing SAFA into disrepute.

---

**Article 3      Specific SAFA Requirements**

---

All applicants requesting permission to host / organise an international football match in the Republic of South Africa shall provide the following minimum guarantees as proof that it is capable of successfully hosting the said event/s:

- A warranty that it intends to observe all FIFA Rules and Regulations governing The Match or Competition and any aspect thereof;
- A warranty that it intends to observe any and all security requirements agreed to by all Parties involved in the organisation of the match;
- A warranty that it intends to observe all such rules and regulations as stipulated in the Safety and Security at Sports and Recreational Events Act 2010, as amended from time to time;
- A warranty that it possesses the financial means to satisfy all obligations related to the event and that it will pay all mandatory levies due to SAFA, FIFA and CAF, where applicable;
- That they will make provision for a Technical Study Group (TSG) to provide a football technical analysis for the event;
- Use only match officials accredited by the South African Football Association, FIFA or the Confederation of African Football (CAF);
- Use only match venues that meet the minimum requirements for football stadia as contained in the *FIFA Guidelines for Stadium Construction*;



- That the roles and responsibilities of all the parties involved in the organisation of the event have been clearly identified;
- That all authorisations, approvals, consents, licences and any other requirements for concluding and executing the event have been duly obtained;
- That adequate provision had been made to apportion cost or liability and for adequate communication to stakeholders in the event of cancellation of the event;
- That all intellectual or proprietary property and information, supplied or developed by any Party involved in the organisation of the event shall be and remain the sole and exclusive property of that Party who supplied or developed same;
- That SAFA shall be indemnified against all actions, claims, proceedings, costs and damages incurred including the cost of settlement in consequence of -
  - The Parties' breach or non-performance of any of the Parties' obligations and duties in terms of this agreement;
  - Any negligent act or omission of either of the Parties, their respective employees and or contractors.
- That the necessary application for hosting the Event had been submitted to SRSA/SASCOC, where applicable, and that all relevant requirements in this regard had been complied with;
- That SAFA shall appoint a Chairperson for the Local Organising Committee of the Event who shall oversee the preparations for the Event;
- That a qualified General Coordinator/Tournament Director, approved by SAFA, shall be the operational head of the Event;
- That provision be made to accommodate the attendance and participation of national team selectors, should the organisers so wish;

---

**Article 4      Recognition of Sport and Recreation South Africa's (SRSA) Bidding and Hosting Regulations**

---

The following criteria will need to be considered in approving a bid to host an international event:

**Legacy:**            All events must demonstrate a post-bidding and post-event legacy for sport, regional and national development.

**Finances:**        No financial deficit or shortfall from the bidding and/or hosting process.

**Business Plan:** Sound administrative and financial management, including a detailed business plan.

## **Economic**

**Impact:** Feasibility study on the cost benefits, including the economic impact.

**Partnerships:** Partnerships including all levels/spheres of government, tourism and hospitality industry, private sector, security, etc.

## **Community**

**Support:** Community and organisational support from the host locality including Council and Executive Committee approval.

**Environmental:** Environmental impact study.

## **Corporate**

**Governance:** Zero tolerance of corruption, and strict adherence to good corporate governance.

Applicants must adhere to the procedures strictly and must submit their applications to the offices of SASCOC's Bidding & Hosting office. This procedure is applicable to cities that bid to International Federations (IF's), World Bodies for Grand Prix, World Championships or other major international events, including international conferences.

Applicants need to thoroughly study the candidature procedures/protocols of the relevant International Federations, the International Olympic Committee, the International Paralympic Committee, the Commonwealth Games Federation, the Supreme Council for Sport in Africa, etc., and update themselves on the requirements applicable to bidding for, and hosting of such events.

This will ensure that all role-players are informed of the necessary obligations and mandates before contractual agreements are formalised and will obviate possible embarrassments at a later stage. Copies of candidature procedures/protocols on hosting or bidding for such an event must be submitted to SASCOC and SRSA.

Sport and Recreation South Africa is aware of the fact that hosting certain events (especially in the case of continental championships) are often allocated to South Africa without a prior bidding procedure, e.g. on a rotational basis. However, Sport and Recreation South Africa's clearance and approval, in the form of a letter of authorisation from the Minister of Sport, is still mandatory before the signing of any agreement between such an applicant / National Federation and the relevant Confederation.

When submitting candidature applications to Sport and Recreation South Africa, the applicant must:

- Provide proof that such an intention carries the support of the Executive and Council members of the National Federation concerned;
- Provide background information on the nature of the event, the objectives, expected benefits and possible economic impact to be derived from the staging of the event;





- Provide an explanation of how the event fits into the total sports development plan of the applicant and the priority rating attached to this in relation to other events / activities of the National Federation or organisation;
- Submit a feasibility analysis of the event, which must include statements on:
  - when last, if ever, such an event was staged in South Africa;
  - the level of technical expertise and the capacity of the National Federation/applicant to host such an event;
  - the duration of the event;
  - the number of athletes and officials involved;
  - the nature and standard of the facilities and equipment that will be required and which are in place at the time of the application;
  - inclusion of development opportunities and rural involvement (job opportunities);
  - transformation progress that the National Federation has undergone.
- Provide proof of the financial viability of the event, substantiated by a detailed income and expenditure (operational) budget that should include exact details of at least the following budget items:

| INCOME   | EXPENDITURE   |
|--|---|
| Gate income  | Preparation and submission of candidature   |
| Entry / participation fees   | Transport   |
| Broadcasting Rights  | Accommodation (athletes, officials, VIP guests)   |
| Sponsorships:<br>Donations/fund-raising<br>International Federation<br>contributions<br>Sale of programmes<br>Licensing / merchandising<br>Contribution by athletes / federation | Equipment   |
|  | Insurance   |
|  | Marketing / Promotion   |
|  | Security  |
|  | Administration (salaries/wages, printing, stationery, telephone, fax, e-mails, postage, courier services) |
|  | Medical services  |
|  | Gifts and souvenirs   |
|  | Athlete preparation   |
|  | Clothing / uniform / kit  |
|  | Pocket money  |
|  | Athlete fees  |

Provide a clear indication of the extent of the reliance of the host applicant / National Federation on Sport and Recreation South Africa for:

- Direct financial assistance for preparation and submission of the candidature, presentation of the event and/or underwriting the cost of the event;
- Organisational assistance;
- Other support services (e.g. consular, security, etc.);

- 
- The income percentage ration: own contribution vs. government assistance required.

Provide exact details concerning the obligations expected from the host National Federation / applicant by the relevant International Federation, Confederation, etc. in terms of expenses of VIPs (international guests, officials), obligation on the host country's government to underwrite the cost of the event, etc.

---

## **Article 5      Application Procedure**

---

All applications to host international matches or competitions in the territory of South Africa must be forwarded to:

The Chief Executive Officer  
South African Football Association  
76 Nasrec Road  
Nasrec Ext 3  
**JOHANNESBURG**  
2190  
South Africa

Tel:    +27 11 494-3522

Fax:    +27 11 494-3013

The application must include the project proposal with proof of compliance with the relevant FIFA, SAFA and SRSA Requirements.

---

**Article 6      Adoption and enforcement**

---

1.            The SAFA National Executive Committee adopted this code on 5 February 2011 and approved a revision on 7 December 2012.
  
2.            This code comes into force on 1 April 2011.

Johannesburg, 9 January 2013

For the SAFA Executive Committee:

.....  
President:  
Kirsten Nematandani

.....  
Secretary General:  
Dennis Mumble